

## Macintalkers Speech Evaluation

Speaker \_\_\_\_\_ Manual \_\_\_\_\_ Speech # \_\_\_\_\_

Speech Title \_\_\_\_\_ Evaluator \_\_\_\_\_

	Needs Improvement		Fair	Good	Excellent
	1	2	3	4	5
Speech Organization					
Get to the point					
Sentence Structure					
Word Selection					
Body Language					
Vocal Variety					
<b>How did this speech meet its objectives</b>					

Comments

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### How to use this form...

**Speech Organization** - Did the speech flow in a logical order? Was it easy to follow as the speaker progressed toward through the talk?

**Get to the Point** - Did the speaker define the speeches object and get to that objective in a timely manner or were you left wondering what this speech was really about?

**Sentence Structure** - Did the content flow smoothly or was it hard to follow what the speaker was trying to say?

**Word Selection** - Did the speech incorporate language that was appropriate for the intended audience? Or did the speaker use a language that was too technical or to simple for the audience?

**Body Language** - was the speaker open and relaxed or did they appear stiff and uncomfortable?

**Vocal Variety** - Did the speaker present in a natural conversational tone that engaged the audience or did they speak too fast (hard to understand, follow) or too slowly (monotone, boring)?

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